



## **& Health Fair**

Hispanic Events Hawaii is excited to inform you that the Annual Hispanic Heritage Festival & Health Fair, the premier event in the Hispanic community in Hawaii, this event will be held on **Saturday, October 12, 2024**

We would like you to be a part of the only largest Hispanic cultural event. Past years the festival attracted over 3000+ local and tourist populations. The festival showcases various aspects of the Hispanic culture, with food booths, crafters, and community and health agencies; including live entertainment featuring local and international artists. The festival allows local entrepreneurs to showcase their products to thousands of people who attend the festival.

This event is open to the public and encourages families, students, business owners and visitors to explore new rhythms, exotic tastes and mesmerizing dances. A portion of proceeds will be used to fund Annual Scholarships for outstanding Hispanic students entering or currently enrolled in college and the American Veterans, West Oahu.

We encourage you to participate in this popular event by purchasing the appropriate booth. The magnitude of this event, the exposure it creates, and the opportunities it provides for public contact, will benefit you.

We hope you will support and be a part of us, as we bring to Hawaii the only biggest event in the Hispanic community.

### **DATE AND HOURS:**

**The Hispanic Heritage Festival & Health Fair  
October 12, 2024**

**AMVETS West Oahu/Americans Veterans Center  
5001 Iroquois Avenue, Ewa Beach, Hawaii  
10:00am – 10:00pm**

**ALL FESTIVAL PARTICIPATION FEES SHOULD BE PAID BY OR BEFORE**

**September 27, 2024.**

**Payment can be made by credit card, cash or cashier checks payable to**

**The Hawaii Hispanic Heritage Festival and Events  
94-502 Kupuohi Street, #5-102  
Waipahu, Hawaii 96797**

## **FOOD VENDORS:**

- Each food vendor must use an approved commercial kitchen.
- Food Vendors will only sell food items that have been listed on your application.
- Health permits for food vendors must be obtained from the
  - Department of Health Sanitation Branch, 591 Ala Moana Blvd.
- Permits need to be reviewed and approved by Festival Staff.
- Health permits must be displayed during the Festival
- First come first basis
- Complete food menus and fees must be submitted to Festival Committee by September 27, 2024.
- Payment must be made to secure your space by September 27, 2024
- Vendors must display menus at the Festival
- You must also provide own washing hand station and trash bags

***DRINKS INCLUDING SODA, WATER OR ANY OTHER BEVERAGES ARE NOT TO BE SOLD***

## **ALL VENDORS:**

- All vendors must provide their own tents with weights, tables and chairs
- Set up on day of event starts at 8am.
- You must be ready to open at 9:30am
- All vendors must keep their own area clean and orderly throughout the day.
- Vendors must clean and vacate their area by 10pm on October 12<sup>th</sup>
- If the vendor area is not cleaned to satisfaction Vendor will be charged an additional "Cleaning Fee" of \$200.00.
- Vendor must not clean any equipment at the festival.
- All trash must be bagged and discarded in the open roll-off trash bin provided by Hispanic Festival.
- Each site must be completely cleaned prior to vacating the area.

***All Vendors MUST commit to Festival Days and Hours; due to liability consideration absolutely no early breakdowns will be allowed.***

## **LOGISTICS:**

- Vendors/Exhibitors will be provided a designated area for setup.
- Vendors will have 1 parking pass.
- NO VEHICLES will be permitted on the Festival area before, during or after the festival.
- The Festival Staff will contact vendors and indicate their assigned space, prior to the Festival.
- A schematic of the Festival area will also be provided
- Private security is available on the day of the event

**If you have any question or need any assistance, please contact**

**Nancy Ortiz at 808-285-0072**

**Gena at 808-778-3334**

**Or email [hispaniceventshawaii@gmail.com](mailto:hispaniceventshawaii@gmail.com)**



**& HEALTH FAIR**

**AMVETS West Oahu/Americans Veterans Center**

**5001 Iroquois Ave. Ewa Beach, Hawaii**

**Saturday - October 12, 2024 10:00pm – 10:00pm**

**APPLICATION FORM**

**Due: Application and Payment - September 27, 2024**

ORGANIZATION/BUSINESS NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ Email: \_\_\_\_\_

CONTACT CELL NUMBER \_\_\_\_\_

MAILING ADDRESS (STREET, CITY, STATE, ZIP): \_\_\_\_\_

**I would like to reserve (PLEASE CHECK ONE)**

\_\_\_\_\_ Health & Community Agencies **\$150.00** (10x10) Non-Profit meet requirement

\_\_\_\_\_ Non Food Vendor/Crafters **\$300.00** (10x10)

\_\_\_\_\_ Food Vendor **\$500.00** (12x12)

\_\_\_\_\_ Food Truck **\$600.00**

\_\_\_\_\_ Corporate Business **\$1000.00**

\_\_\_\_\_ Bar Vendor (Contact Nancy@285-0072 for price)

**Food Vendor Requirements:**

- Department of Health Food Establishment Permit
- List of food items being sold with suggested prices (to be review and approve) **NO BEVERAGES**
- Must provide your own equipment and supplies (tent, quiet generators, cooking equipment trash bags, etc.)
- Provide 5 meal vouchers to event (for volunteers/staff)
- Non-food/Crafters provide 3 items (for Giveaways)

**All Vendors Requirements:**

- **Email application and payment by due date.**
- **Arrangement can be made for submission of application and payment in person before event**

**Reciprocal Indemnification:**

I agree to accept and exclusive responsibility for our own acts and those of my employee, agents and subordinates and to indemnify and hold all other parties harmless from, and reimburse them for, any liability claims, demands, cost and expenses incident to any claim, loss, damage or injury of any kind, including attorney's fees and court costs incurred in connection with any legal claim of any kind, to any person or kind, to any person or property because of or due to any act or conduct of any of the parties or any of their employees, agents or subordinates.

Vendor Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_